



2019 APPLICATION NON-FOOD VENDOR SPACE

1229 BURRELL AVE • LEWISTON, IDAHO 83501
(208) 743-3302 • FAX (208) 746-9796 • EMAIL: countyfair@npcfair.org

"IT'S A DIAMOND JUBILEE - 75 YEARS OF TRADITION"

SEPTEMBER 19TH – 22ND, 2019

Exhibitor Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip _____

Business Phone: (____) _____ Cell: (____) _____ Home (____) _____

Fax: (____) _____ Email: _____ Website: _____

Contract to be signed by (Please Print) _____

If different than above, please indicate the lead person who will operate the booth: LIST NAME & CONTACT INFORMATION: _____

Have you or your business ever participated in the Nez Perce County Fair? (Circle) **YES** **NO**
If YES, when? _____ Under what name? _____ Booth # _____

Three (3) references are required from similar fair events: List event name, location and year you participated.
(References not required if you have previously participated at the Nez Perce County Fair)

- 1) _____
- 2) _____
- 3) _____

Are you planning any giveaways, raffles, drawings, etc. at your booth? (Circle) **YES** **NO**
(Note: If YES, must be approved by fair management)

AUTHORIZED & APPROVED PRODUCTS: The Nez Perce County Fair Board will authorize the letting of space for the sale of such merchandise as is required to supply the necessary wants of the people or that may add to their comfort, convenience, and pleasure; but under no circumstances will merchandise of a questionable nature or of a demoralizing tendency be sold or in any manner tolerated on the grounds or in the buildings. Any item whether animate or inanimate, used for or capable of causing harm or bodily injury is not allowed on the fairgrounds.

PRODUCTS TO BE SOLD OR DISPLAYED: List or attach a list of all products to be sold or displayed during the fair. Be specific. **Generic descriptions such as crafts, T-Shirts, hats, novelties, jewelry, etc. will not be accepted.** The contract is prepared based on the information from this application. Any products not listed on the application will not be included in your contract and shall not be sold. Fair Management reserves the right to prohibit the selling of any item that infringes on the products of another vendor. Any change requests to the approved list of products must be requested in writing by June 1, 2019 to the Nez Perce County Fair Management. A written notice of the decision will be mailed by June 30, 2019. Refer to "Appeal Process & Procedures" as outlined on page 2 of this application if vendor wishes to dispute fair management decision.

Application continues on other side

RENTAL SPACE	INSIDE	(PRIME)	RENTAL SPACE OUTSIDE		
8' X 8'	\$220.00	\$250.00	10' X 10'	\$190.00	FRONT PORCH 11' X 15' \$240.00
8' X 12'		\$365.00	10' X 20'	\$300.00	PILLARS 15' X 15' \$350.00
8' X 16'	\$365.00	\$400.00	10' X 30'	\$380.00	
			Additional Space Outside\$1.15 per square foot.		

(Above rates are effective January 1, 2019 thru December 31, 2019)

Inside Space's: 8'x 8' or 8'x16'

Outside Space's: 10'x10', 10'x20', 10'x30'

1st Choice _____ 2nd Choice _____ Special Request _____

Outside Retail: Trailer or Tent Size: Trailer: Size, (Measure Tongue to Bumper). _____ ft. wide by _____ ft. deep
Tent: Size, _____ ft. wide by _____ ft. deep

Electrical Needs: _____

ALL VENDORS ARE REQUIRED TO SEND A PHOTO AND/OR SKETCH OF THEIR BOOTH OR TRAILER SET UP WITH THIS APPLICATION

- ❖ **EXHIBITOR / VENDOR SELECTION:** On or before the 15th of January, 2019 a notice will be published in the Lewiston Tribune and on the fair website, www.npcfair.org that applications are being accepted. **Application deadline is March 1, 2019 to receive priority consideration.** Applications received after deadline will only be considered upon space availability. Selection of exhibitor/vendor by fair management considers, but is not limited to, the following: A favorable experience history with the Nez Perce County Fair Board and/or other venues; type of products sold or displayed; date application is received. **All vendors must submit an application.**
- ❖ **SPACE NOT GUARANTEED:** For the best interest of the fair, management reserves the right to assign booth locations at their discretion. Efforts are made to give previous fair exhibitors/vendors first choice of location.
- ❖ **RULE VIOLATION DEPOSIT:** **ALL VENDORS SHALL PAY A DEPOSIT** as follows: Rental contract charges up to \$300.00 will pay a \$100.00 deposit. Rental contract charges greater than \$301.00 will pay a \$150.00 deposit. Deposit will be returned no later than October 31, 2019, providing vendor has not violated any rule outlined in the "Fair Rules for Exhibitors/Vendors" attached to the contract as all such are a part of the contract. Signature on contract verifies you have read and understand rules.
- ❖ **PAYMENT DUE:** Do not send money with this application. If you are offered space contracts will be issued approximately the first part of April. If a contract is awarded, a RENTAL DEPOSIT of 50% of the total rental charge is due by June 1, 2019 to hold space. Final payment will be due by August 1, 2019.
- ❖ **APPEAL PROCESS & PROCEDURES:** Fair management is under the direction of the Nez Perce County Fair Board. Any controversies or disputes arising out of or relating to the Fair Rules for Exhibitors/Vendors shall be resolved by submitting a written letter addressed to the Nez Perce County Fair Board by July 1, 2019 in order to be reviewed at a regularly scheduled meeting of the Nez Perce County Fair Board.
- ❖ **COMPLETE FULLY:** All questions must be answered completely before consideration for space will be given. Place N/A in areas which do not apply to you. **Incomplete applications will not be reviewed.**
- ❖ **RV SPACE NEEDED?:** An application for RV space must be attached to this application. Available on website.

I certify that I have carefully read and understand this application as written should space be offered, agree to abide by the rules and regulations stipulated in the actual contract. Thank you!

Signature of Applicant

Date Signed

Print Name

Return Application to:
Nez Perce County Fair Office
1229 Burrell Avenue Lewiston, ID 83501
PHONE: 208-743-3302 FAX: 208-746-9796
E-mail: countyfair@npcfair.org / Web: www.npcfair.org