



1229 BURRELL AVE • LEWISTON, IDAHO 83501 • (208)743-3302
FAX (208)746-9796 • E-MAIL: countyfair@npcfair.org • WEB: www.npcfair.org

July 25, 2024

Dear Teacher,

The Nez Perce County Fair is almost here. We'll celebrate "Holy Cow, We're 80 Now!" from September 19-22. We would like to invite you and your class to enter your artwork into the fair, as well as visit with your class. However, we have made several changes this year. Please make sure you read all the way through this information and feel free to reach out with any questions.

For artwork entries, all entries must be completed online no later than September 6. Please see the attached step by step instructions. The fair office will deliver preprinted entry tags to the school office. It is the teacher's (or designated person's) responsibility to attach all of the entry tags prior to delivery of the art to the fair (instructions will be included). **All items must delivered to the Fair Pavilion on Wednesday, September 11 between the hours of 8:00 AM and 5:00 PM.**

For **PRE-SCHOOL THRU 3rd GRADE**: A limit of one entry per classroom. Secure projects on one (1)-3' x 5' wall hanging, portrait or landscape (No larger). The entry tag will display the teacher's name. Students may write their first name of the front of their artwork so family & friends may identify it. This age group will receive ribbons, but no cash awards.

For **4th THRU 6th GRADE**: These should be individual classroom projects, not classroom copied. Each entry will be judged according to a standard and be awarded ribbons and premiums. All premiums will be in one envelope and will be filed under the teacher's name.

All entries may be picked up on Monday, September 23 or Tuesday, September 24 between 9:00 AM and 5:00 PM.

SCHOOL VISITS TO THE FAIR are limited to Thursday, September 19. You may arrive anytime between 10:00 am and 12:30 pm. You will need to register online. A link to the form is on our website at www.npcfair.org. We will need the School Name, Teacher, Grade, Number of Students and Number of Chaperones. We will accept reservations until September 13. Once we receive your reservation, we will confirm via email. The email will include entry instructions, as well as a list of recommended places/booths to visit for the most educational opportunities.

Please feel free to contact us with any questions.

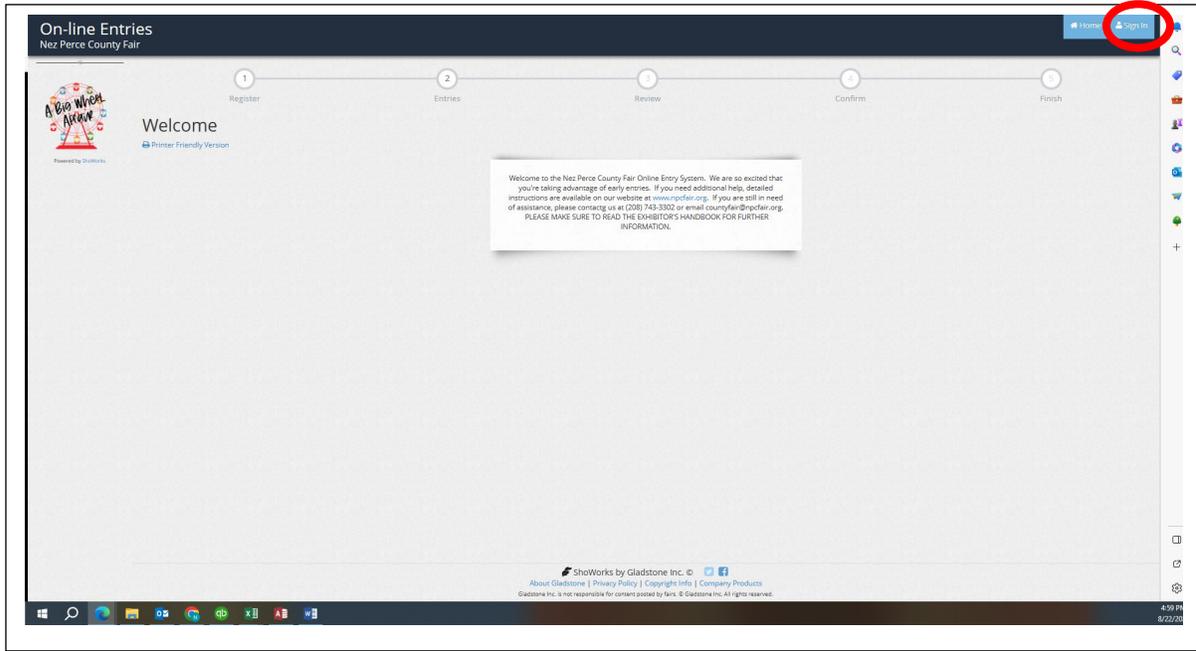
Sincerely,

Abby

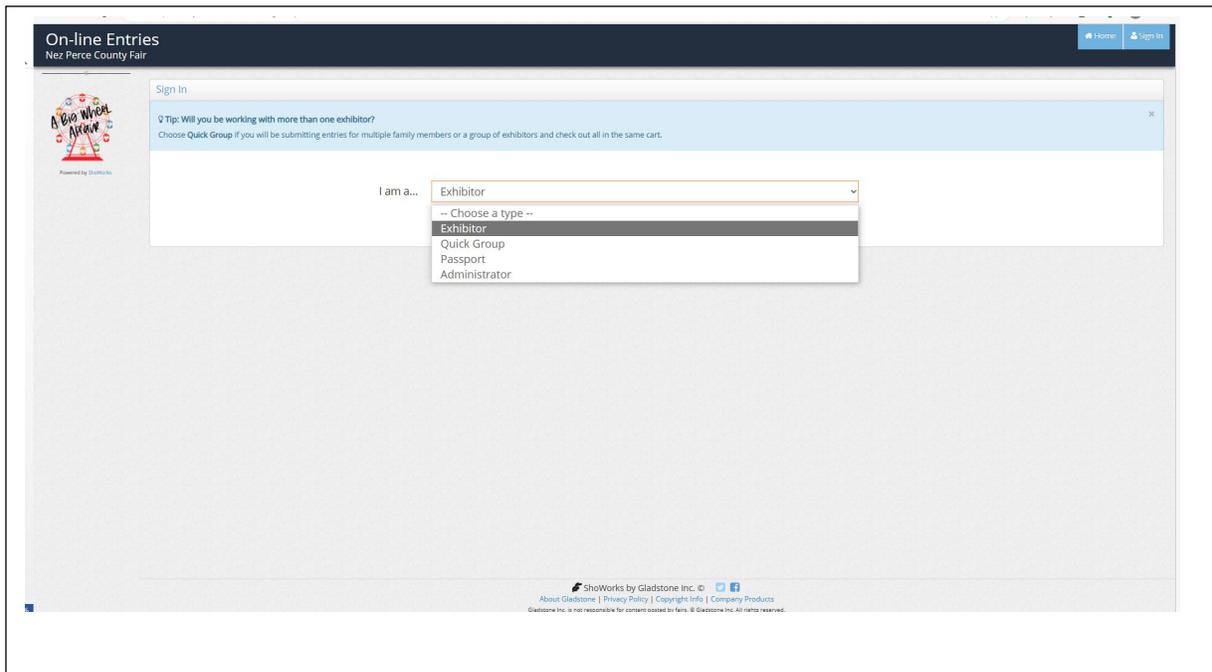
Abby Walser
Fair Coordinator
Countyfair@npcfair.org

NEZ PERCE COUNTY FAIR ONLINE ENTRY INSTRUCTIONS- SCHOOL ENTRIES

1. Go to www.npcfair.org. Click on Participate, then Open Class Exhibits. Click on the ENTER HERE ONLINE button. This will take you to the online entry website.
2. Click the Sign In button (top right corner of the screen).



3. At the log in screen, click on the drop down box and select Exhibitor.



4. **THE EXHIBITOR IS THE TEACHER.** The teacher’s name will appear on the exhibit tag, along with the student’s name. If you want it to appear on the exhibit tags as Mrs. Smith, type Mrs. In for the first and Smith in for the last name, then click on “I am a new exhibitor or have yet to register this year” and then hit continue.

On-line Entries
Nez Perce County Fair

Register Entries Review Confirm Finish

Registration

Tip:
Are you a family or group with multiple exhibitors? Sign in as a Quick Group to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.

or sign in using ShoWorks Passport
It's free and lets you securely keep your information and entries year-to-year and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries! Tell me more about ShoWorks Passport...

I am a new exhibitor or have yet to register this year I have previously registered this year

Continue

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5. From the New Exhibitor Screen, type in all required information. You will also have to create a password on this screen. Once you are done, hit continue. *If you forget your password, use the forgot password link on the log in screen. Please do not create a new account.*

On-line Entries
Nez Perce County Fair

Register Entries Review Confirm Finish

Registration

Exhibitor Information
Please provide the following information and click the Continue button at the bottom. Information submitted may not be reflected in the local office for a delayed period of time.

First Name Mrs.
Last Name Smith
Password *
Re-type Password *
Address * 1229 Burrell Ave.
Address2
City * Lewiston
State/Prov * ID
Postal Code * 83501
Phone Number * (208) 743-3302
e-mail * vanessa@npclair.org
Re-type e-mail * vanessa@npclair.org
Grade 2nd
Age
Date of Birth

Continue

6. Verify that all information is correct and hit continue. If you need to make corrections, click on back.

On-line Entries
Nez Perce County Fair

Register Entries Review Confirm Finish

Registration

Confirm Registration Information
The following information will be associated with your name. Any changes you make may not be reflected in the local office for a delayed period of time.

First Name Mrs.
Last Name Smith
Address 1229 Burrell Ave.
Address 2
City Lewiston
State/Prov ID
Postal Code 83501
Phone (208) 743-3302
e-mail vanessa@npcfair.org
Grade 2nd
Age
Exhibitor Date of Birth

Continue

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7. *From the Entries Screen, click on the drop-down and select Department A1 School Projects.
*A new drop down menu for Division will appear, click on Division 1A.
*The class drop down will appear, click on the correct class.
*A description box will pop up, **THIS IS WHERE YOU WILL ENTER THE STUDENT'S NAME.**
However you type it is how it will appear on the exhibit Tag. If you want only first names or only first name and last initial, that is how you will type it in the description. Hit Add 1 Entry to Cart.

On-line Entries
Nez Perce County Fair

Hour Entry Cart
MRS. SMITH
@Name

Register Entries Review Confirm Finish

Entries

Department A1-School Projects
Division 1A School Projects -PreK-6th Grade
Class 01 : Classroom Projects PreK-3
Description Jeremy A
School Orchards Elementary

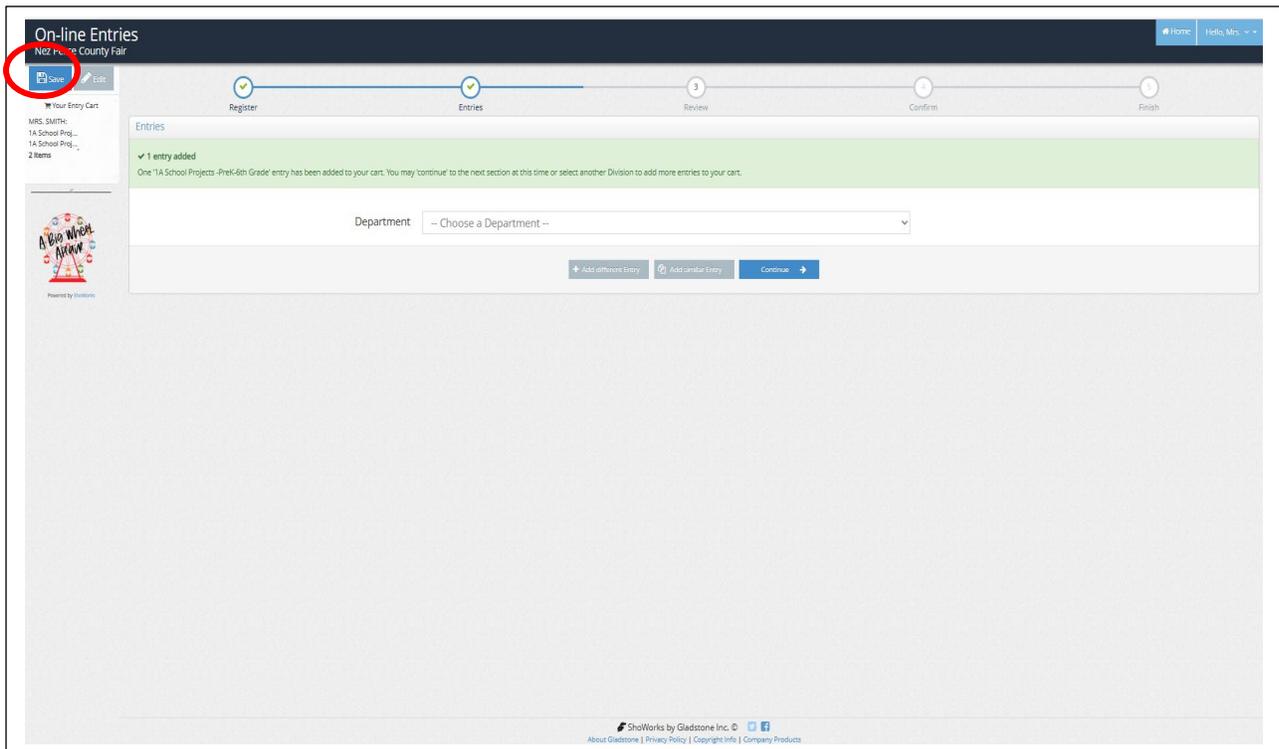
Add 1 Entry to Cart

For 4th-6th Grades:
Description=Student's
Name

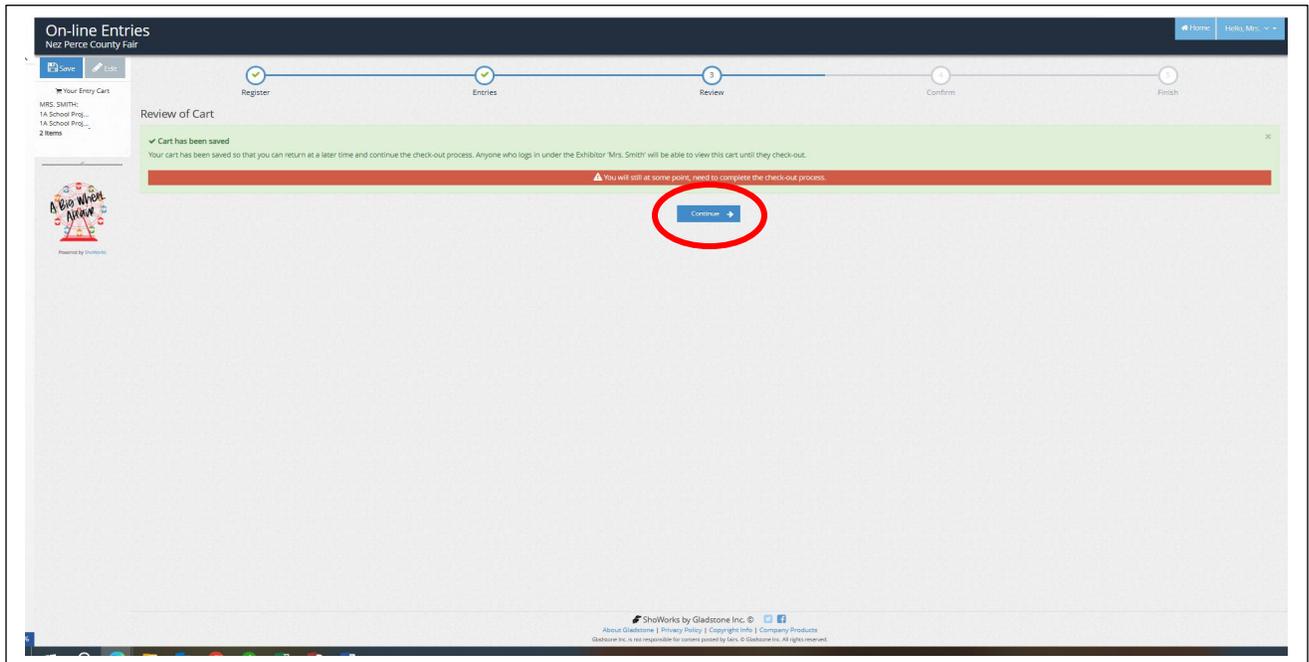
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8. After hitting add entry, you will return to the entry screen. Repeat step 9 until all student entries are added. If there are more than one entry per student, you will need to enter multiples for each student. **If this is a group project, you only need to enter one project under the teacher's name.**

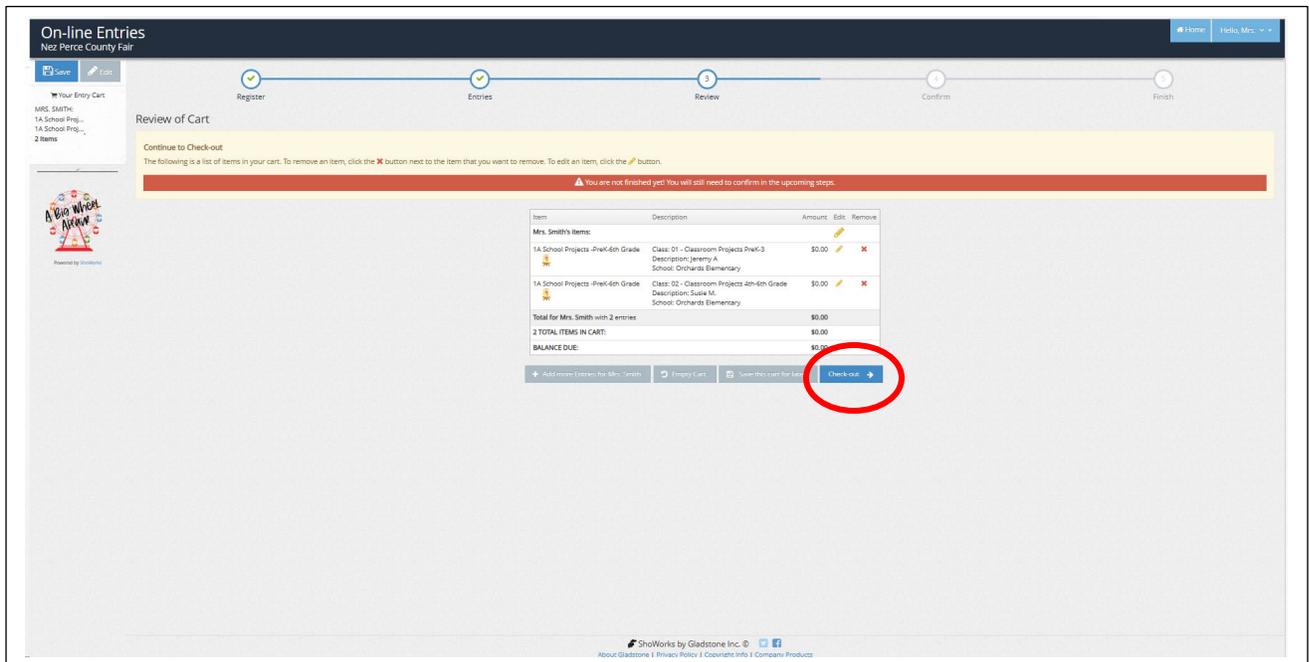
9. Once you are finished entering your exhibits, click "SAVE" on the top left of your screen. NOTE: saving your cart allows you to log out and log back in to your account to add more entries and complete your checkout process. PLEASE NOTE: THERE ARE NO ENTRY OR PROCESSING FEES, BUT YOU MUST STILL SAVE YOUR CART AND CHECK OUT FOR YOUR ENTRIES TO BE DOWNLOADED.



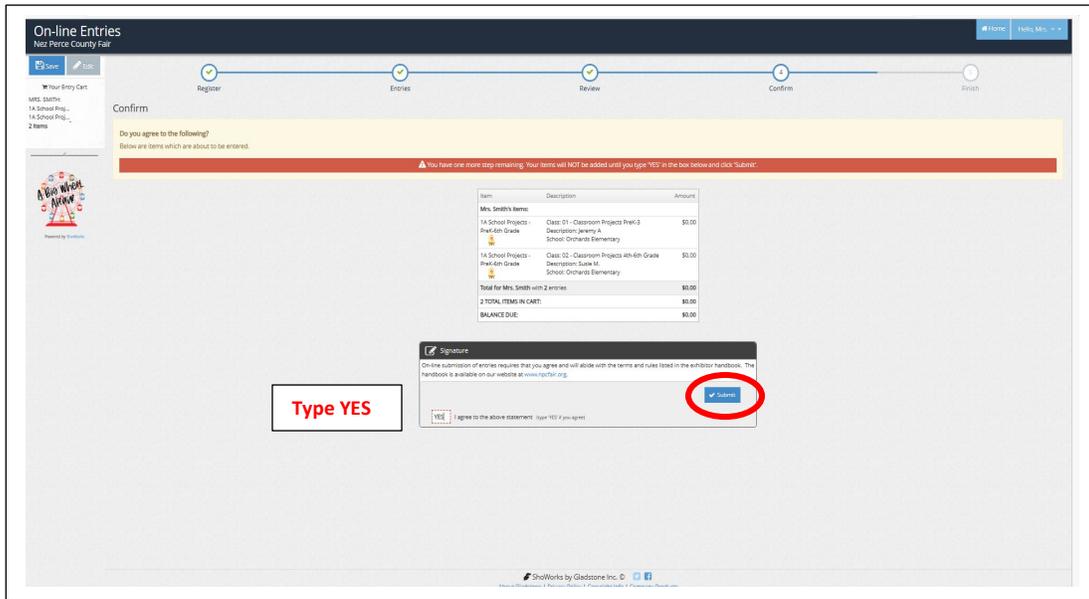
10. To complete your entries, hit continue.



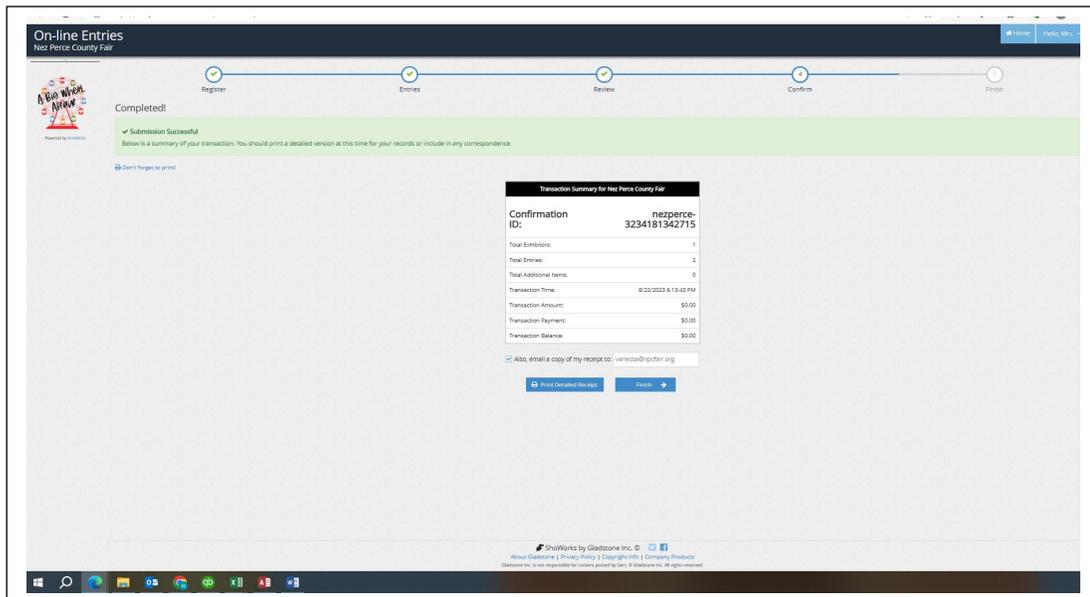
11. Click the Blue Check-Out Button in the middle of the screen.



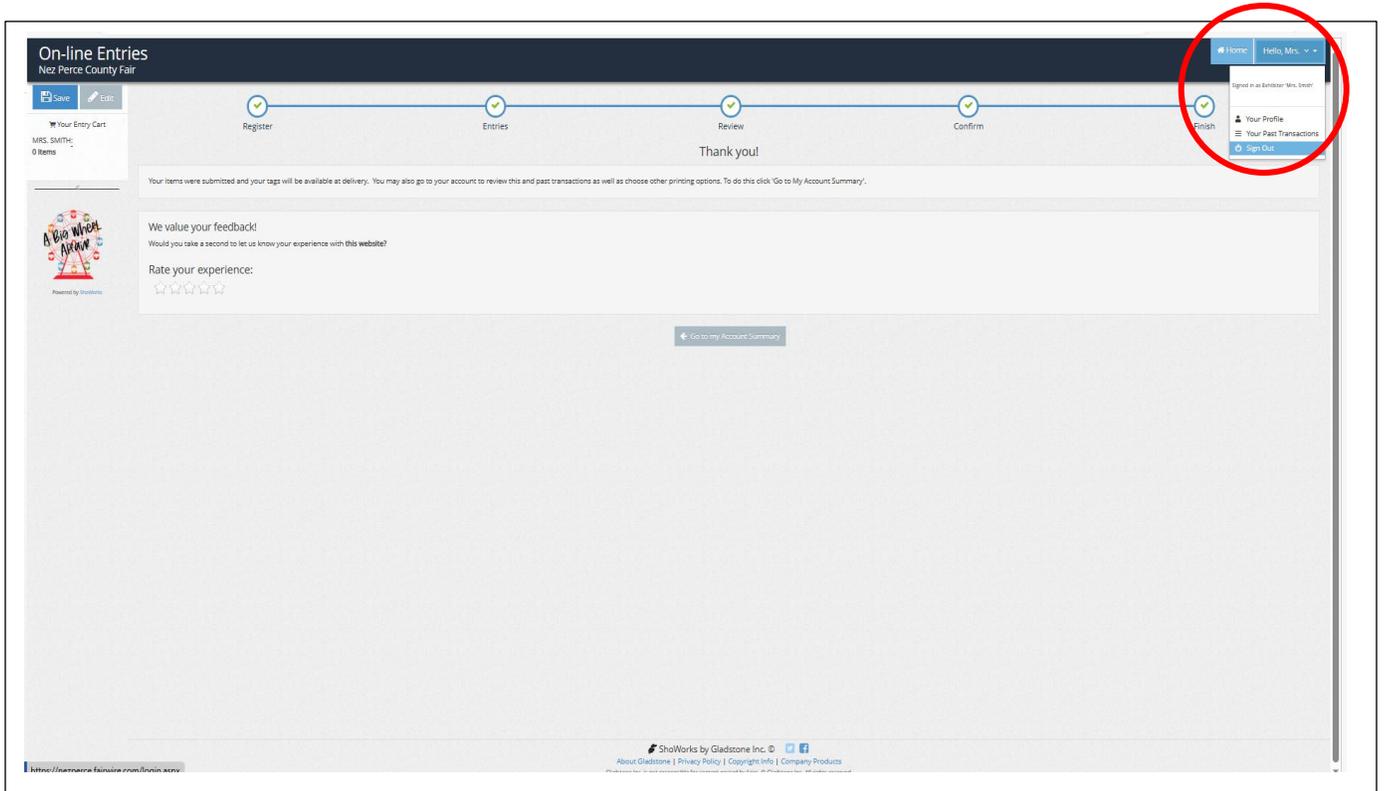
12. The next screen is a confirmation screen. In the middle of the screen, your acknowledgment is required. You are certifying that you agree to abide by all rules. Type yes in the red box in the middle of the screen, then click the blue submit button.



13. You will then be shown a Submission Successful screen. On this screen, you may print a detailed receipt if you wish. Then click the blue Finish button. Your entries are now complete.



14. To Sign out, click the arrow next to your name on the top right corner of the screen.



THANK YOU FOR USING ONLINE ENTRIES!
YOUR ENTRY TAGS WILL BE DELIVERED TO
YOUR SCHOOL OFFICE NO LATER THAN
SEPTEMBER 9, 2024 (ALL FILLED OUT FOR
YOU). TAGS WILL NEED TO BE ATTACHED
TO PROJECTS PRIOR TO DELIVERY TO THE
FAIR (INSTRUCTIONS WILL BE INCLUDED
WITH TAGS)